AJAOKUTA STEEL COMPANY LTD.

UTILITIES DEPARTMEN,

GAS FACILITIES UNIT,

PMB 1000 AJAOKUTA,

KOGI STATE.

23RD JANUARY, 2015

THE BURSARY,

NATIONAL OPEN UNIVERSITY OF NIGERIA,

VICTORIA ISLAND,

LAGOS.

Sir,

**APPLICATION FOR A REFUND OF FIFTEEN THOUSAND NAIRA (N 15,000.00)**

I wish to apply for a refund of the sum of fifteen thousand Naira (N 15,000.00), beign the amount of money I mistakenly paid into NOUN account with Zenith Bank Plc Lokoja.

Just recently, I graduated from the NOUN (4th Convocation), prior to that time the said amount of money was meant to process my graduation from NOUN. It (N 15,000.00) should have been paid into NOUN account with Skye Bank Plc and not Zenith Bank. The payment into Zenith Bank Lokoja branch was mistakenly made on 14th January, 2015.

Later on that same date (14-01-2015), I paid another fifteen thousand seven hundred naira (N 15,700.00) into NOUN account with Skye Bank Plc Lokoja branch, to facilitate my graduation from the university (NOUN 4th Convocation).

I attach photocopies of my E-Wallet transactions as well as the deposit slips and receipts of the said payments.

I would like the refund of fifteen thousand naira (N 15,000.00) to be paid into my personal bank account, the details of which are as follows.

Bank – **Union Bank of Nigeria PLC (UBN)**

Branch – **Ajaokuta (Kogi state)**

Account no – **0025001580**

Account name –  **Ozori Tarimobowei**

I would be grateful if my application is granted.

Yours faithfully,

Ozori Tarimobowei

Phone no: 07054038796

Matric No : NOU060193603